



## ICE HOCKEY UK

<b>Job Title</b>	GB U20s Team Manager
<b>Location</b>	Home based with travel to training and competition venues in the UK and overseas GB U20s Camps will be held at Sheffield
<b>Contract</b>	Voluntary with Expenses Fixed per-diem on International Competition Duty
<b>Required Availability (2024/2025 Season)</b>	<b>GB U20s</b> 11 <sup>th</sup> - 12 <sup>th</sup> June 2024 16 <sup>th</sup> - 18 <sup>th</sup> July 2024 7 <sup>th</sup> – 11 <sup>th</sup> August – Prep Competition Holland 13 <sup>th</sup> -14 August 16 <sup>th</sup> -17 <sup>th</sup> October IIHF World Championships – December TBC
<b>Responsible to:</b>	National Squads Director

### Purpose

The GB U20s Team Managers purpose is to work with the GB U20s coaching team to provide a high standard of support in the planning and delivery of the GB U20s programme.

This voluntary role will also, when required, work collaboratively with other GB Men's Team Managers, Coaches, Technical Director, National Squads Director and Head of Performance to contribute to the delivery and development of the GB Men's Junior programme.

The GB U20s Team Manager is expected to support the GB Men's junior programmes in person at their training camps, preparation camps, IIHF World Championship competition (location TBC) and at any other competitions or events that are necessary to ensure the successful delivery of the GB programme.

### Key Tasks and Responsibilities

#### 1. Supporting Elite athletes through –

- Supporting the GB U20s programme in the preparation and delivery of high quality support at camps and competitions.
- Supporting where needed the communication between players, clubs and IIHF competition organisers.
- Ensuring that all relevant requirements for the GB U20s programme are attended to and are sufficient for the team's performance.
- Listening to feedback and supporting IHUK to make necessary changes that facilitate performances.

## **2. Supporting Elite athlete environments through -**

- Contributing to the delivery of a high performance culture that underpins success and exceptional player development
- Coordinating, arranging and managing where appropriate, accommodation and meal requirements for the team
- Working collaboratively and positively with all members of the team's off-ice staff (coaches, manager, medical staff, equipment staff) to create an exceptional culture and environment in which both athletes and staff can perform to the best of their abilities.
- Working collaboratively with Performance Support Services to maximise player performances
- Supporting the development of player welfare and wellbeing activities
- Completing all risk assessments for the GB U20s programme activities

## **3. Supporting IHUK programmes through -**

- Working with the National Squads Director and Head of Performance to ensure the budget and cash float at training camps and competitions is managed appropriately.
- To support staff and coordinate the function and requirements of the coaches and support staff including, Equipment manager, Physiotherapists, S&C Coaches and other support providers.
- Ensuring all Player and support staff records are up to date and ready to be used when needed.
- Coordinate, arrange and manage any transport for team members and equipment needed for the programme. This includes arranging flights for competitions through the IHUK office.
- Presenting a positive image of IHUK to all stakeholders, partners and with the media, and wear GB clothing at all appropriate times.
- Providing feedback to National Squads Director, GB coaches, Head of Performance and GB Technical Director on development and performance targets for yearly programme and athlete reviews.
- Actively engage with continuing professional development and work with the GB National Squads Director to maintain an up-to-date personal development plan
- Following and promoting all Ice Hockey UK policies ensuring these are understood, in particular policies on Social media, safeguarding and anti-doping
- To act as point of contact for IHUK media and facilitate their requirements at training camps and competitions
- Liaising with clothing suppliers to ensure appropriate Kit allocation for on and off ice personnel

The GB U20s Team Manager should be able to demonstrate the following desirable skills, knowledge and experience

- Able to demonstrate understanding and ability to communicate appropriately in the coordination of selections, preparation, competition and post competition phases
- Possesses practical IT Skills, specifically Microsoft Word, Excel & PowerPoint
- Possesses good organisational skills and a confident and outgoing personality
- Is a competent report writer and record keeper
- Able to act professionally, demonstrating integrity and taking accountability Experience of working in successful development programmes at Club level

**HONESTY - INTEGRITY - UNITY - AMBITION**

- Have the drive to lay the foundations for young athletes to achieve international levels of performance and the ability to motivate young athletes to achieve progressively higher standards of performance.
- Have sound organisational qualities, the ability to plan effectively and implement coaching practices and procedures, ability to manage their own time in an effective way and the ability to interact well at all levels with athletes, coaches, support staff.

This role is subject to the person providing the following:

- Providing an enhanced DBS check certificate
- Proof of in date First Aid certificate (IHUK to advise if needed)
- Safeguarding & Protecting Children certificate (IHUK to advise if needed)
- Proof of ability to work in the UK

### **Other Requirements**

Full UK driving license and access to a vehicle

Please note, IHUK is committed to inclusion, embracing the spirit of equalities legislation, as outlined in our Equality, Diversity and Inclusion policy, available on request.

### **How to apply**

To apply, please provide your CV, a short cover letter (no more than a single page) highlighting your experience and why you would be successful in the role. In addition, please include three references – this should be sent to: [careers@icehockeyuk.co.uk](mailto:careers@icehockeyuk.co.uk)

Closing date for applications is 21<sup>st</sup> May 2024.

### **Selection Process**

It is envisaged that online interviews will take place in May 2024.