



**ICE HOCKEY UK**

## **GB Women's Head Coach Job Description**

### **1. Background**

Ice Hockey UK (IHUK) is the National Governing Body for the sport of ice hockey in the United Kingdom. Its mission is to promote the growth of ice hockey in the United Kingdom, as well as provide the best possible experience for all participants by encouraging, developing, advancing and administering the sport.

IHUK is the officially recognised UK national representative of the sport by the British Olympic Association, the International Ice Hockey Federation, UK Sport, the Home Country Sports Councils and other key national and international agencies and stakeholders. In this role, IHUK is responsible for leading, organising and preparing, in this case the Senior Women's team for international competition, including the IIHF World Championships.

### **2. Job Purpose**

IHUK is seeking a strong communicator and high-level thinker to lead the Senior Women's Coaching staff. The person will be an ambassador for the sport and the Women's game, responsible for the strategic direction and delivery of the Great Britain Senior Women's Team Programme and the attainment of its targets and Key Performance Indicators, as agreed with the IHUK Board. The person will lead, direct and manage the performance programmes to achieve continual improvement and consistent success at international championships.

You will work closely with a range of partners and stakeholders to implement a multi-dimensional support programme, including the delivery of sport science and medical support, to ensure the optimum needs of the athletes are met.

### **3. Reporting**

The Head Coach will report to the GB Programme Board (GBPB and Tony Hand, Head Development Coach). The Head Coach also has two assistant coaches that will report directly into them.

### **4. Key Responsibilities/Accountabilities**

- To lead the preparation, development, selection and coaching of selected players for the GB Women's Squad
- In conjunction with the U18 & U16 Team GB Head Coaches, develop a pipeline of talent in order to ensure that there is a succession plan and player pathway in place for each position in the GB U18 & U16 squads
- Lead in creating a world class performance environment and winning culture, where the GB Senior Women's Team are striving to be competing for places at the top of their respective divisions and continuing to rise in the IIHF World rankings
- Actively drive the execution of the of the performance targets for the GB Women, in conjunction with their Assistant Coaches

- Create a winning mentality, and an environment that above all else values accountability and professionalism
- Creating and implementing development strategies for individual players, coaches and support staff
- Lead on systems support and data preparation for the Programme
- Work with relevant world class performance services as required, including sports science, medicine and training facilities, managed through the General Secretary
- Actively communicate with the Squad's club coaches to set challenging but realistic targets, and establish the operational plan and resources necessary to meet the agreed targets. This will include but not be limited to:
  - The model for preparation and competition
  - Squad structure
  - Selection standards
  - Selection policies for the GB Women's squad and events
  - Athlete and staff reviews
  - Activity plans for training camps and competitions
- Ensure the integration of IHUK policies into performance programmes, especially safeguarding, health and safety, anti-doping, equality and diversity
- Prepare reports for the IHUK Board on any performance issues as requested, and on the actual success of targets versus planned targets
- Create and analyse information for a report to be produced annually, to include a financial summary, sports activity, or any other ad hoc reports that may be required
- Keep up to date with developments in the high performance sport environment, to undertake regular personal and collective development activities
- Establish and drive a 'no compromise', winning culture based on international best practice

## 5. Relationships

Develop and maintain effective relationships with key stakeholders via the General Secretary, including: IHUK Board, English Ice Hockey Association, Scottish Ice Hockey, Ice Hockey Northern Ireland, the English Institute of Sport and IIHF, as well as any other associated stakeholders.

## 6. Person Specification

- Have a current IIHF Level 2 Coaching Certificate or equivalent
- The successful candidate will be a current holder of an enhanced CRB (Criminal Records Bureau) disclosure
- Experience of high-performance sport
- Total commitment to the concept of continual and unrelenting improvement
- Experience of and aptitude for organising and coordinating meetings and events, often liaising with senior staff and external partners
- High commitment to continuing your personal professional development in sport
- The ability to act as an exemplar of professionalism and a role model to players, coaches and support staff, both on and off the ice

## 7. Personal Qualities and Competencies

- Think strategically but equally will be able to work tactically
- Being calm under pressure
- Be a positive influence when working closely with players and members of staff at any event
- Be a proven, experienced, principled and values driven leader
- Excellent communication skills, both written and verbal
- Excellent interpersonal skills, including tact and diplomacy and the ability to deal effectively with people at all levels
- Possess strong IT skills, including the use of the internet, Microsoft Office and have the ability to learn how to use new applications and embrace new technologies
- High level of ability in preparing reports and papers, including conducting desktop research, data analysis and collation
- Be a team player who is comfortable with working as part of a small group in a larger organisation
- Excellent at multi-tasking and time management, but be clear about what the priorities are
- Able to develop strong relationships with multiple stakeholders

- Ability to work on own initiative and collaboratively as required
- Be willing and able to travel widely, both at home and overseas and be comfortable with working unsociable hours
- Be open, honest and transparent
- A passion for developing talented players for championship success

## **8. How to apply**

Candidates will be considered on submission of a current CV (Maximum 3 pages) and Cover Letter (Maximum 2 pages).

The Cover Letter should detail your experiences of being a successful coach.

Application deadline will be the Friday, 16<sup>th</sup> April 2021 17:00. All applications should be sent to the IHUK General Secretary at [andy.french@icehockeyuk.co.uk](mailto:andy.french@icehockeyuk.co.uk).

## **9. Interview Date**

Successful applicants will be interviewed on mutually agreed dates and locations. All successful applicants will be requested to deliver a short presentation.

## **10. Additional Information**

This position is voluntary, but you will be reimbursed for all reasonable expenses properly incurred in the performance of your duties. The role requires flexible working, for instance in line with the seasonal variation of the sport, and will involve commitments in the UK and internationally.

You will be expected to perform other duties consistent with the level and nature of the post as may be required.

In the course of working for IHUK, individuals may have access to personal or confidential information, which must not be disclosed or made available to any other person unless in the performance of duties relating to the post holder's role or with specific permission from the IHUK Board.

*This Job Description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and may be amended from time to time in the light of the changing needs of the organisation through appropriate processes of consultation and the mutual agreement of both parties.*