



# ENGLISH ICE HOCKEY ASSOCIATION

## Limited by Guarantee

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15th February 2016

### Team Coach EIHA National Programme - Vacancies

#### Positions Available:

Team Coach EIHA National Programme

The EIHA National Programme has a vacancies for Team Coach's at u14's u15's and u14's girls for the coming year 2016/17, applications are invited for the above positions the full details of the requirements are attached, in submitting your application.

All applicants should identify the position they are applying for in a covering letter.

Team Manager

Please ensure you include a full and up to date CV plus letter of support from either a senior person at club level or senior conference official.

Your application to be submitted by email to [Geoff.hemmerman@eiha.co.uk](mailto:Geoff.hemmerman@eiha.co.uk) no later than 9am Monday 29th February 2016.

Applicants who meet the criteria will be short listed and will be invited to interview and attend at their own cost, 12th/13th March 2016 location to be notified (Date subject to change). Where they will be asked to give a short presentation on the way forward for the England u14 u15 and u14 girls and the interaction with conference

Please find all the details you will require to complete your application attached.

Yours sincerely

*Geoff Hemmerman*

Geoff Hemmerman  
EIHA Director



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### Job Description

Job Title	Team Coach EIHA National Programme
Line Management	Head Coach EIHA National Team Programme
Responsible to	Director Responsible for the EIHA National Team Programme - EIHA Board of Directors
Tenure	Minimum 2 years with annual review

#### Purpose of the Job

- The post holder will be required to support the mission statement, policies and procedures of the EIHA National Programme, to carry out the on and off ice training of the members of the EIHA National Programme, to comply with his/her identified roles and responsibilities as an England coach of the EIHA National Programme. To give assistance and guidance to conference coaches on an on-going basis, assistance in guidance to the Club Head Coach programme, recommend/assist with the selection of England players to the EIHA National Programme.
- Recommend/Produce workshops for EIHA National Programme/head coaches assist with LTP as requested and assist with the coaching and development of the EIHA National Programme and to promote the sport and development of Ice Hockey for players within the English Ice Hockey Association

#### Main Duties and Responsibilities

- To carry out the duties of Coach to the EIHA National Programme developing the squads, playing standards and support mechanisms to achieve a high standard of performance.
- To review all players progress on a regular basis with the coaching & management team, culminating in the attendance and participation in the EIHA National Programme the submission of a yearly player development report.
- To assist in the development of the development & recruitment with in the EIHA National Programme.
- To liaise closely with the Team Head Coach's & Conference Mentor Coach/Coaches with regard to selection, training activities to ensure a co-ordinated and structured annual programme is delivered
- To undertake coaching duties within the EIHA National Programme as directed by the Head Coach EIHA National Programme.



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- Preparation of yearly plan
- Provide technical information on any scouting reports that are available on players & Team selection
- Log book completion & Practice Planning
- System development
- Player rating
- Tournament Planning
- Player Interviews
- Effective Bench Management
- Elite player development

### Working Relationships

- Head Coach of the EIHA National Programme
- EIHA Director responsible for the National Programme
- EIHA Education Programme
- ALL parties involved with the development of EIHA trained athletes

### Remuneration

- Travel Expenses
- Associated out of pocket etc



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### Person Specification

Job Title	Coach EIHA National Programme
Line Management	Head Coach EIHA National Team Programme
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Key Criteria	Essential	Desirable
Qualifications and Experience	<ul style="list-style-type: none"> <li>• Level 2 Licence or Above</li> <li>• Must have experience of coaching at various age groups &amp; levels or other post that requires leadership.</li> <li>• Must hold a current and up to date DBS check/number'</li> <li>• Must have a letter of recommendation from the applicants club [Head Coach or Chairperson] or EIHA Conference Official</li> <li>• Must have up-to-date knowledge of legislation and procedures</li> <li>• Support the development a strategy linked to Long Term player &amp; Coach Development within the EIHA National programme.</li> <li>• Must have IT skills in Word, Excel and Powerpoint</li> <li>• Ability to develop and present lectures on development plans.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience at Conference or National Team level.</li> <li>• Experience in mentoring/supervision of coaches</li> <li>• Performing monitoring and evaluation of sessions and programmes</li> </ul>
Competence Summary Knowledge, abilities, skills	<ul style="list-style-type: none"> <li>• Knowledge and understanding of long-term athlete development.</li> <li>• Support the Head Coach of the EIHA National Programme in developing systems to include those applicable to international play.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to produce well documented evidence of systems already developed and used.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Excellent planning and organisational skills.</li> <li>• Ability to show personal continued and ongoing coach education development.</li> </ul>	
<p>Personal Attributes</p>	<ul style="list-style-type: none"> <li>• Must have an acceptable level of fitness relative to the position</li> <li>• Consistence level of attendance record</li> <li>• Willingness to support the drive to move the programme forward.</li> <li>• Must be able to demonstrate excellent oral and written communication skills.</li> <li>• Must be self motivated.</li> <li>• Attention to detail.</li> <li>• Seeing problems and issues before they arise.</li> <li>• Ability to motivate</li> <li>• Good communication skills.</li> <li>• Be able to commit sufficient time to support the programme fully.</li> <li>• Must be able to demonstrate sound judgement and be prepared to take responsibility in operational situations.</li> <li>• Must be able to prioritise activities.</li> <li>• Must be able to evidence problem-solving skills.</li> <li>• Must be able to work as part of a team encouraging and motivating all team staff and players.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to see the big picture</li> <li>• Ability to produce well documented evidence of systems already developed and used.</li> <li>• Ability to bring forward innovated thinking to improvement</li> </ul>